



Overstone Scout Campsite & Activity Centre

Overstone Scout Campsite & Activity Centre – Knights Lodge V2 (Updated 11th March 2026) – This risk assessment covers the general risks that could be experienced when using Knights Lodge and how those risks are being controlled by the Overstone Management Team. This risk assessments also identifies further controls that groups using the site should consider or implement.

This RA should be read in conjunction with the Overstone Scout Campsite and Activity Centre – General Risk Assessment

All users of Knights Lodge should use this risk assessment as a reference but must produce their own, based on, but not limited to, the individuals and numbers within their group using the building as well as any equipment they may use. This should include any equipment supplied directly from Overstone or brought in by the Group.

Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled?	What further controls will be implemented to reduce the risk further.
Hazard – Fixtures and Fittings Risk – Injury, Damage to Buildings and Equipment	All Users	The AST carries out regular checks on fixtures and fittings within Knights Lodge and endeavors to maintain them to a standard that reduces risk.	All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Knights Lodge for residential activities and activities should have a Risk Assessment in place to the manage hazard and risk. This RA should identify, but not limited to, the requirements, control and use: - <ul style="list-style-type: none"> • Tables & Chairs • Bunk Beds • Kitchen Equipment Users should report any damage and report any concerns they have to feedback.overstone@northamptonscouts.org.uk

<p>Hazard – Uncontrolled Fire</p> <p>Risk – Injury, Damage to Buildings and Equipment</p>	<p>All Users</p>	<p>Follow TSA Guidelines FS320007 Fire safety Scouts</p> <p>Knights Lodge is fitted with a BS 5839 L1 Automatic Fire Detection System.</p> <p>Fire Safety Compliance</p> <p>Fire Risk Assessment</p> <p>Fire Assembly Points</p> <p>Fire Extinguishers</p>	<p>All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Knights Lodge for residential activities and activities should have a Risk Assessment in place to manage the hazard and risk.</p> <p>This RA should identify, but not limited, to the requirements, control and storage: -</p> <ul style="list-style-type: none"> • of flammable items. (paper, etc) • of any sources of ignition (matches, lighters, etc) • the use of any electrical appliance. • cooking <p>Users should also have a detailed plan with reference to an evacuation procedure for their own personal use.</p> <p>This should cover, but not limited to, the Leaders' responsibilities: -</p> <ul style="list-style-type: none"> • Who ensures the fire escape routes are known to all users, are clear and available? • Who investigates a reported fire? • Who checks the building to make sure it is evacuated? • Who takes a register of who has been evaluated? • Who calls and meets the Fire Brigade?
<p>Hazard – Kitchen</p> <p>Risk – Slips, Trips, Burns & Scalds, Food Poisoning and damage to Buildings and Equipment</p>	<p>All Users</p>	<p>The AST carries out regular checks on fixtures and fittings within Knights Lodge and endeavors to maintain them to a standard that reduces risk.</p> <p>Regular cleaning of kitchen and equipment.</p>	<p>All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Knights Lodge for residential activities and activities should have a Risk Assessment in place to the manage hazard and risk.</p> <p>This RA should identify, but not limited to, the requirements, control and use: of the kitchen: -</p> <ul style="list-style-type: none"> • By YP and Adults • Equipment Used • Food Storage and Hygiene Control • Cleaning

<p>Hazard – Electricity Risk – Injury Caused by Electric Shock.</p>	<p>All Users</p>	<p>Electrical Safety Compliance, Certification. Regular checks, Warning Signs</p>	<p>All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Knights Lodge for residential activities and activities should have a Risk Assessment in place to the manage hazard and risk. This RA should identify, but not limited to, the requirements, control and use: -</p> <ul style="list-style-type: none"> • of electrical appliance supplied in Knights Lodge • of electrical appliance brought into Knights Lodge such as phone chargers, musical and video systems.
<p>Hazard – Toilet and Shower Risk – Slips & Trips, Safeguarding</p>	<p>All Users</p>	<p>The AST will endeavor to maintain Knights Lodge Toilet and Shower to reduce the risk.</p>	<p>All Scout Groups / Sections, Youth Organisations and other Leaders of groups using or booking Knights Lodge for residential activities and activities should have a Risk Assessment in place to the manage hazard and risk. The toilets and shower in Knights Lodge are unisex and can be used by both adults and YP, users of Knights Lodge must control how and when the facilities are used. This RA should identify, but not limited to, the requirements, control and use of the toilets & showers: -</p> <ul style="list-style-type: none"> • By YP and Adults • Cleaning

<p>Date of Risk Assessment</p>	<p>03/02/2022</p>	<p>RA Written By</p>	<p>Malcolm Dyer</p>	<p>Version No.</p>	<p>1</p>	<p>Review Date</p>	<p>01/04/2022</p>
<p>Date RA Reviewed</p>	<p>16/04/2024</p>	<p>Reviewed By</p>	<p>Malcolm Dyer</p>	<p>Version No.</p>	<p>2</p>	<p>Next Review Date</p>	<p>01/09/2025</p>
<p>Date RA Reviewed</p>	<p>11/03/2026</p>	<p>Reviewed By</p>	<p>Gary Jackson</p>	<p>Version No.</p>	<p>3</p>	<p>Next Review Date</p>	<p>01/03/2028</p>